

Application for an environmental permit Part A



Please read through this form and the guidance notes that came with it. Please write clearly in the answer spaces.

It will take less than two hours to fill in this form.

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1 About your application

What is this application for?

A new permit (parts A, B and F of the application form)

Give the reference numbers of any other environmental permits for this site.

A variation (change) to an existing permit (parts A, C and F of the application form)

What is the reference number of the permit you want to vary?

Give the reference numbers of any other environmental permits for this site.

To transfer all or part of an existing permit (parts A, D and F of the application form)

What is the reference number of the permit you want to transfer?

To surrender (give up) all or part of a permit (parts A, E and F of the application form)

What is the reference number of the permit you want to surrender?

2 Discussions before your application

If you have had discussions with us before your application, provide the case reference number

3 About you

Are you applying as:

an individual?

an organisation of individuals (for example, a partnership)?

a public body?

a registered company or other corporate body?

3 About you, continued

3a Details of each applicant

Name of the partnership, public body, company or corporate body

3b Applications from individuals only

Name

Title _____

First name _____

Last name _____

Position

Date of birth (DD/MM/YYYY)

Name

Title _____

First name _____

Last name _____

Position

Date of birth (DD/MM/YYYY)

If necessary, use a separate sheet to provide details of any other people.

3c Applications from registered companies only

Company registration number

Date the company was registered (DD/MM/YYYY)

Country the company is registered in

If you are applying as a corporate organisation that is not a limited company, please provide evidence of your status.

Document reference

3 About you, continued

3d Your main (registered office) address

Contact name

Title

First name

Last name

Address

Postcode

Contact numbers, please include the area code

Phone

Fax

Mobile

Email

3e Main UK business address if different from above

Contact name

Title

First name

Last name

Address

Postcode

Contact numbers, please include the area code

Phone

Fax

Mobile

Email

3f Invoice address

Contact name

Title

First name

Last name

3 About you, continued

Address

Postcode

Contact numbers, please include the area code

Phone

Fax

Mobile

Email

4 Who can we contact about your application?

The person named in section 3 above

Other

Title

First name

Last name

Position

Address

Postcode

Contact numbers, please include the area code

Phone

Fax

Mobile

Email

5 The site

This section does not apply if you are:

- making an application for mobile plant;
- transferring a whole permit; or
- surrendering a whole permit.

For all other applications

5a Provide the name and address of the site

Name

5 The site, continued

Same address as in section 3 above

or

Different address

Postcode _____

5b Provide the national grid reference

_____ For example, ST 12345 67890

5c Provide a plan or plans for the site

Document reference (or references)

5d Provide the relevant sections of a site condition report if this applies (see the site condition report guidance)

Document reference

Variations only

5e Do any of the variations you plan to make need additional (extra) land to be included in the permit?

No

Yes

If yes, provide the following.

Site report for the additional land

Document reference (or references)

Detailed plans of changes to the existing situation.

Document reference (or references)

6 Your ability as an operator

This section does not apply for applications to surrender a permit.

6a Who are the relevant people?

Name

Title _____

First name _____

Last name _____

Position

Date of birth (DD/MM/YYYY)

Name

Title _____

First name _____

Last name _____

6 Your ability as an operator, continued

Position

Date of birth (DD/MM/YYYY)

Name

Title _____

First name _____

Last name _____

Position

Date of birth (DD/MM/YYYY)

If necessary, use a separate sheet to provide details of any other relevant people.

6b Relevant offences

Have you, or any other relevant person, been convicted of any relevant offence?

No

Yes

If yes, give details below.

Position at the time of the offence

Name of the relevant person

Title _____

First name _____

Last name _____

Name of the court

Date of the conviction (DD/MM/YYYY)

Offence and penalty set

Date any appeal against the conviction will be heard (DD/MM/YYYY)

If necessary, use a separate sheet to provide details of other relevant offences.

6c Technical ability

Please tell us which scheme you are using to show you have the suitable technical skills and knowledge to manage your facility.

6 Your ability as an operator, continued

Document reference number (or numbers) for the evidence you provide to show you are keeping to your chosen scheme

Please tick if you are applying for waste operations not covered by agreed schemes

We may need to assess your ability. If we do, you will need to pay an extra charge for this.

6d Finances

Have you or any relevant person ever been the subject of any proceedings for insolvency or bankruptcy? Please provide details.

We may want to contact a credit-reference agency for a report about your business's finances.

Landfill only

How do you plan to make financial provision for your landfill?

- Bonds
- Escrow account
- Trust fund
- Lump sum
- Other

Document reference

Provide a plan of the estimated expenditure or each phase of the landfill

Document reference

6e Management systems

Does your management system meet the conditions set out in our guidance?

- No
- Yes

What management system will you provide for your regulated facility?

- EC Eco-Management and Audit Scheme (EMAS)
- ISO 14001
- BS 8555
- Phase (1–5)

Your own management system

6 Your ability as an operator, continued

Management system reference number

Bespoke permits only

Document reference (or references)

7 Consultation (applications for bespoke site permits only)

7a In which local-authority area is the site based?

(Give names of all authorities if the site is on a boundary.)

Borough, district or unitary authority

County council (unless there is a unitary authority)

7b Are there any sites of special scientific interest (SSSIs) within two kilometres of the installation or one kilometre of the waste facility?

- No
- Yes

If yes, please give the names of the sites.

7c Are there any SSSIs which may be affected by emissions from the installation or waste facility?

- No
- Yes

If yes, please give the names of the sites.

7 Consultation (applications for bespoke site permits only), continued

7d Are there any European sites, as defined by regulation 10 of the Conservation (Natural Habitats etc.) Regulations 1994, which could be affected by emissions from the installation or waste facility?

No

Yes

If yes, please give the names of the sites.

Installation applications only:

7e In which health-authority area is the installation based?

(Give names of all authorities if the site is on a boundary.)

7f Could the installation involve releasing any substance into any of the following?

7f1 A sewer managed by a sewerage undertaker?

No

Yes

If yes, please name the sewerage undertaker.

7f2 A harbour managed by a harbour authority?

No

Yes

If yes, please name the harbour authority.

7f3 Directly into relevant territorial waters or coastal waters within the sea fisheries district of a local fisheries committee?

No

Yes

If yes, please name the fisheries committee.

7 Consultation (applications for bespoke site permits only), continued

7g Is the installation on a site for which:

7g1 a nuclear site licence is needed under section 1 of the Nuclear Installations Act 1965?

No

Yes

7g2 a policy document for preventing major accidents is needed under Regulation 5 of the Control of Major Accident Hazards Regulations 1999, or a safety report is needed under Regulation 7 of those regulations?

No

Yes

8 How to contact us

If you need help filling in this form, please contact the person who sent you it or contact us as shown below.

General enquiries: 08708 506 506 (Monday to Friday, 8am to 6pm)

Minicom: 08702 422549 (Monday to Friday, 8am to 6pm)

Email: enquiries@environment-agency.gov.uk

Website: www.environment-agency.gov.uk

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.



For Environment Agency use only

Date received (DD/MM/YYYY)

Our reference number

Payment received?

No

Yes

Amount received

£